



# CHANGE OF ADDRESS REQUEST FORM

(Please Print Legibly)

## INSTRUCTIONS

**Complete** this form in order to update the mailing address listed on your Owner Account. This form must be signed, dated and include the Tax ID number listed of the account.

**Return** completed copy by mail to the address below, or email to [OwnerRelations@trinityoperating.com](mailto:OwnerRelations@trinityoperating.com).

If you have questions or there has been a change in ownership, please contact our Owner Relations Department by calling (844) 345-1783, or email us at the address listed above. .

**Trinity Operating (USG), LLC  
ATTN: Owner Relations  
PO Box 1188  
Houston, TX 77251**

## OWNER INFORMATION

|                               |                            |                                 |
|-------------------------------|----------------------------|---------------------------------|
| Owner Name (Name on account): |                            | Owner No. (if available):       |
| Home Phone No.:<br>(     )    | Cell Phone No.:<br>(     ) | Work Phone No.:<br>(     )      |
| Email Address:                |                            | Tax ID on account (SSN or EIN): |

## OLD ADDRESS

(Please enter your **OLD** mailing address)

|                  |        |                     |
|------------------|--------|---------------------|
| Mailing Address: |        | Apt / Suite / Other |
| City:            | State: | ZIP Code:           |

## NEW ADDRESS

(Please enter your **NEW** mailing address)

|                  |        |                     |
|------------------|--------|---------------------|
| Mailing Address: |        | Apt / Suite / Other |
| City:            | State: | ZIP Code:           |

## SIGN AND DATE

(Please note: All Owners and/or Authorized Agents must sign below)

|           |         |      |
|-----------|---------|------|
| Signature | (Title) | Date |
| Signature | (Title) | Date |